

आईक्लास
AAICLAS

Speed · Reliability · Sustainability

AAI CARGO LOGISTICS AND
ALLIED SERVICES COMPANY LIMITED
(An AAI subsidiary)

Set No.

Dated:

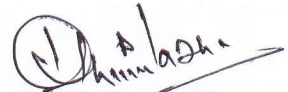
Sub: NIQ for One time Job Contract for Govt. approved registered valuer for inventorisation and valuation of Uncleared/Unclaimed twelve (12) packages of three (03) imported consignments” at AAI Cargo Logistics and Allied Services Company Ltd, International Cargo, LGBI Airport Guwahati.– reg.

SET OF NIQ PAPERS

- | | |
|--|-----------|
| 1. Notice Inviting Quotation | Page: 2-4 |
| 2. General Conditions of Contract | Page:5 |
| 3. Unconditional Acceptance, Annexure – I | Page:6 |
| 4. Details of Organisation/Firm, Annexure – II | Page:7 |
| 5. Schedule of Rates, Annexure – III | Page:8 |

Issued to:

M/s : _____
Address : _____
Telephone. : _____
E-mail : _____


(N.S. BASHA)

REGIONAL MANAGER (CARGO)/ NER
AAICLAS, LGBI Airport, Guwahati – 781015,
Phone : 0361-2842313



एएआइ कार्गो लॉजिस्टिक्स एण्ड एलाइड सर्विसेस कंपनी लिमिटेड
AAI CARGO LOGISTICS & ALLIED SERVICES COMPANY LTD.
(An AAI Subsidiary)

CIN: U74990DL2016GOI304348

No : AAICLAS/GAU/UN-CLEARED CARGO-07/VALUER/2021

Dated: 24.05.2021

NOTICE INVITING QUOTATION

Regional Manager (Cargo)-NER, AAI Cargo Logistics and Allied Services Company Ltd invites quotations from reputed Govt. approved registered firms / individuals etc. for "appointment of Govt. approved registered valuer for inventorisation and valuation of Uncleared/Unclaimed twelve (12) packages of three (03) imported consignments" at AAI Cargo Logistics and Allied Services Company Ltd, International Cargo, LGBI Airport Guwahati.

Interested parties may offer their professional charges in the enclosed format. The following important points may please be noted while submitting the quotation:-

1. **ELIGIBILITY CRITERIA.**

- i. The quotationer must have a minimum 3(three) years of experience in the field of undertaking valuation. Experience should be supported with copies of Work Order and satisfactory work completion certificate with value of work done.
 - ii. The quotationer must be a Govt. approved registered valuer and valid documents from appropriate authority should be submitted along with the quotation.
 - iii. The quotationer should have conducted valuation with any of the three followings authorities.
 - a. Any Commissionerate of Customs.
 - b. Any Major Port Trust.
 - c. Any Public Sector Undertakings.
2. Quotationer is required to furnish documentary evidence for the points mentioned above eligibility criteria.
 3. Quotationer has to provide relevant documents establishing the composition of the firm i.e. Partnership / Joint / Limited / Sole Proprietary Company (Annexure-C)
 4. The quotationer should clearly indicate the Name and Address of their Firm / Company / Individual as the case may be while offering the schedule of rate.
 5. Conditional quotation will not be accepted.
 6. **The dully filled, signed & stamped Quotation must be submitted in sealed envelope (One Sealed Envelope System) should be super-scribed Name of work i.e. quotation for "Appointment of Govt. approved registered valuer for inventorisation and valuation of uncleared/Unclaimed twelve (12) packages of three (03) imported consignments" at AAI Cargo Logistics and Allied Services Company Ltd, International Cargo, LGBI Airport Guwahati and shall be addressed to : Regional Manager (Cargo)/NER, AAICLAS, LGBI Airport, Guwahati – 781015, Phone : 0361-2842313**

7. Address of the Govt. approved registered valuer (Quotationer) also be indicated on the envelop.
8. The sealed envelope should be support by:
 - a. Copy of valid PAN Card.
 - b. Copy of experience certificates as per para (1)
 - c. Un-conditional acceptance letter duly signed by the tenderer. (Annexure-I
 - d. Details of Organisation/Firm, Annexure – II
 - e. Duly filled in Annexure-III (Schedule of Quantity)
 - f. Signed copy of all pages of NIQ.

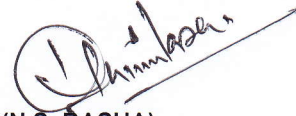
9. Critical Date:

Start Date & Time for collection of quotations : **10.05.2021 to 24.05.2021 from 09:30 hrs to 13:00 hrs**

Date & Timing of opening of quotations: **26.05.2021 at 10 : 30 h r s**

10. In case the agency fails to submit the above documents, the quotation shall be treated as cancelled and it stand rejected.
11. Amount quoted must be inclusive of all work covered under the scope of work.
12. Rate should be quoted inclusive of all charges like conveyance, testing charges etc.
13. The amount of offer should be clearly written both in figures and words. No over writing should preferably be done. In any case, such over-writing / correction or insertions should be signed by the tender(s) or his authorized signatories. In case of discrepancy the amount written in words shall prevail.
14. NIQ with other details can be received from the office of the Regional Manager (Cargo)-NER, AAICLAS, Air Cargo Complex, LGBI Airport, Guwahati on any working hours between **10.05.2021 to 24.05.2021 at 09:30 Hrs to 13:00 Hrs** and can be down loaded from the **Website: aaiclas-ecom.org**
15. Last date of receipt of sealed quotation is upto **13:00 hrs on 25.05.2021.**
16. **The sealed quotation can be sent by Speed Post or in person or by any other appropriate means so as to reach the O/o Regional Manager (Cargo)-NER, AAICLAS, Air Cargo Complex, LGBI Airport, Guwahati-781015 before the due date and time of submission of quotation.**
17. Quotation will be opened at AAICLAS, Regional Office, LGBI Airport, Guwahati along with Committee Members on at hours in presence of those quotationer who wish to be present at their own cost.
18. AAICLAS reserve the right to accept or reject any or all the quotations without assigning anyreason.
19. AAICLAS reserves the right to reject any or all tenders in part or in full without assigning any reason or to negotiate with any of the tenders(s).

20. All the above guidelines will form the part of the NIQ.
21. The Three imported consignments valuation of which are to be determined are lying at AAICLAS warehouse, LGBI Airport, Guwahati – 781015. Intending Quotationer **are advised to visit the place of operation for acquainting themselves with the nature and volume of work in their own interest before submitting the quotation.**



(N.S. BASHA)
REGIONAL MANAGER (CARGO)/ NER
AAICLAS, LGBI Airport, Guwahati – 781015,
Phone: 0361-2842313

Terms & Conditions

- i. The quotationer shall start the work within 15 days from the date of receipt of Work Order and shall complete the work within specified time as indicated in the Work Order.
- ii. The quotationer shall conduct the work as per Scope of Work.
- iii. Amount quoted by quotationer must be inclusive of all work covered under the scope of work.
- iv. The firm/ quotationer should not have been debarred/black-listed by Central Vigilance Commission, Central Bureau of Investigation, any government organization or by AAICLAS/AAI.

SCOPE OF WORK (VALUATION)

The Valuer shall conduct Inventory & Valuation of each twelve package of three imported consignments/lot including sorting out waste material, if any in order to determined reserve prize of each consignment/lot which are lying at AAICLAS, International Cargo warehouse, LGBI Airport, Guwahati - 781015. The details of consignment are as follow:-

Consignment / lot No.	No.of Pkgs	Gross wt.	Commodities (Said to Contain)
1	10	114	Led Emergency Bulb
2	01	70	Hackles
3	01	61	Spare parts for tube filling machine

Completion Period

The quotationer shall start the work within 15 days from the date of receipt of Work Order and shall complete the work within specified time as indicated in the Work Order.

PAYMENT

All payment due to the quotationer for services rendered against this contract shall be made within 30 days from the date of submission of the bills after scrutiny, if find to be in order. Payment will be made after deduction of the Income Tax and any other dues applicable at source. However Taxes are applicable shall be paid on the value of the bill.

(On Company's Letter Head)

Declaration

To,

REGIONAL MANAGER (CARGO)/ NER
AAICLAS, LGBI Airport, Guwahati – 781015

Subject: Unconditional acceptance letter of terms and conditions of NIQ no. : ---

--

Sir,

I/We do hereby declare that to the best of My/Our knowledge I/We have studied and understood scope of the work, terms & conditions of the NIQ and mode of submission of the completed quotation, **Name of work: "Appointment** of Govt. approved registered valuer for inventorisation and valuation of Uncleared/Unclaimed twelve (12) packages of three (03) imported consignments and unconditionally accepts the NIQ terms and conditions.

I/We also understand that:

- a. In case the documents submitted by my/our firm along with quotation are found false/incorrect, the contract is liable to be rejected without assigning any reasons.
- b. The AAICLAS does not bind itself to accept the lowest quotation and reserve to itself the right of accepting the whole or any part of the quotation and the agency shall be bound to provide the service at the rate quoted.
- c. AAICLAS reserves itself the right to reject the conditional offer without any reason thereto.
- d. I/We are not blacklisted/debarred by any Public Sector Undertaking of Govt. of India or any other central or state government organizations.

(Authorized Signatory)

Signature with seal of Quotationer

Date:

Email :

Mobile no.

Annexure - II

Details of Organisation/Firm
(On the Letter Head of Quotationer)

Sl.no	Particulars	Compliance of Quotationer
1	Name of Organisation/Firm	
2	Address: Tel No.: Fax No.: E-mail Id: Mobile No.:	
3	Nature of Organisation(Please Tick):	Proprietorship/Partnership Pvt/Public Limited
4	Name(s) of Proprietor/Partner, Contact Person:	
5	Trade/registration Licence No.: (Attach copy)	
6	Valuer Licence No. issued by the Statutory Authority(Attach copy)	
7	Area of Specialization of valuation of particular item/category of item	
8	PAN(Attach copy)	
9	GSTN registration No.:	
10	Bank Account No. and Bank/Branch Name(Current / Savings):	
11	Years of Experience as Valuer: (Copies of Certificates to be attached)	
12	Other relevant documents	

N.B. Self-certified Copies of documents in support of the particulars furnished hereinabove shall be attached.

We have understood the terms & conditions indicated in the QUOTATIONS inquiry and hereby confirm our acceptance of the same.

Signature of Quotationer/Party

With Seal

Annexure-III

SCHEDULE OF RATES FOR CONDUCTING VALUATION

The Valuer is required to submit his Offer / Schedule of Rates in the Format given below for Inventorisation and Valuation of Three imported consignments as per Schedule of Work lying at AAICLAS, International Cargo warehouse, LGBI Airport, Guwahati -781015.

Name of work	Lot/consignment No.	RATE IN FIGURE (Excluding GST)	RATE IN WORDS (Excluding GST)
Appointment of Govt. approved registered valuer for inventorisation and valuation of Uncleared/Unclaimed twelve (12) packages of three (03) imported consignments.			
Rate in figure (Excluding GST)			
Rate in words (Excluding GST)			

(Signature of the Quotationer with Seal)

Name:

Address:

Date:

Telephone No.: