



**AAI CARGO LOGISTICS & ALLIED SERVICES CO. LTD.
NEW INTEGRATED CARGO TERMINAL
NSCBI AIRPORT, KOLKATA-700 052**

(OPEN TENDER)

NOTICE INVITING TENDER

Name of work : Procurement of two-wheel manual trollies, Quantity – 40 numbers at NICT, NSCBI Airport, Kolkata, NSCBI Airport , Kolkata.

Estimated Cost : Rs. 3,96,000.00 (Excluding GST)

E.M.D : Rs. 8,000/- (2% of estimated cost)

Time Allowed : 90 (Ninety) days

This NIT contains pages 01 to 72 pages only.

(PRADEEP KUMAR SINGH)

Assist. General Manager (Cargo)

AAICLAS, NSCBI KOLKATA

KOLKATA AIRPORT

Approved By

(RAHUL NANDY)

REGIONAL MANAGER

AAICLAS, NSCBI AIRPORT

KOLKATA

(i)

NOTICE INVITING e-TENDER

Tender ID No. 2021_AAICLAS

Item rate tenders are invited through the e-tendering portal by RM (ER) ,on behalf of Chief Executive Officer ,AAICLAS from the eligible suppliers for the work of **"Procurement of two-wheel manual trollies, Quantity – 40 numbers at NICT, NSCBI Airport, Kolkata, NSCBI Airport , Kolkata"**. at an estimated cost of Rs. 396000/- (excluding GST) with period of Completion 90 (Ninety) days.

The tendering process is online at e-portal URL address <https://etender.gov.in./eprocure/app> or <https://aaiclas-ecom.org>. Aspiring bidders may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain 'login ID' & 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <https://etender.gov.in./eprocure/app> or aaiclas-ecom.org. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time.

Tender fee of Rs 2000/- (with GST) Non-refundable will be required to be paid offline in the form of Demand Draft from Nationalized or any scheduled Bank (but not from co-operative or Gramin Bank). The original Demand Draft against Tender fee should reach by post/courier/given in person to the concerned officials, before opening of technical bid date or as specified in the Tender .

Document. The details of Demand Draft / any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

Important Dates:

Sl#	Activity	Date
1.	Download of Tender Document from <u>NIC CPPP E-Tender portal</u>	09/07/2021 to 17/07/2021 up to 12:00 Hrs
2.	Submission of clarifications by bidders through portal	19/07/2021 up to 16:00 Hrs
3.	Replies of Clarifications received through portal	19/07/2021
4.	Online Submission of Bids (Envelop I & II) on e-tender portal	10/07/2021 from 10:00 Hrs To 20/07/2021 up to 13:00 Hrs
5.	Submission of Tender Fee & EMD (Offline/Online)	On or before 20/07/2021
6.	Opening of Eligibility cum Technical Bids	21/07/2021 at 16:00Hrs
7.	Opening of Financial Bids	To be intimated through CPP
8.	Site visit for evaluation/ to view sample trolley	13/07/2021 to 17/0/2021

1. Following 2 envelopes shall be submitted through online at CPP-portal by the bidder as per the following schedule: -

Envelope-I: - Containing qualifying requirements of Contractor/ Firm: -

The tenderer shall submit their application only at CPP portal
<https://etenders.gov.in/eprocure/app>

Tenderer/ Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenders are required to upload the digitally signed file of scanned documents along with scanned copy of Demand Draft for Tender Fee. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

Qualifying requirements of contractors/ firms.

- i) Agency should have Permanent Account Number (PAN) and Trade License .
- ii) GST registration certificates.
- iii) Should have annualized average financial turnover of **Rs. 1,20,000/-** against works executed during of the previous last three years ending 31st March financial year. They must submit Income Tax return in support of their Turnover.
- iv) Technical Bid containing scanned copy of Unconditional Acceptance of AAICLAS's Tender Conditions and EMD.
- v) Scanned copy of Tender fee of Rs 2000/- (Inclusive of GST) , earnest money deposit (EMD) of value **Rs. 8000/-** in the form of Demand Draft as stipulated in the notice inviting tender may be submitted in "Tech Bid Folder" in Technical Bid / Attachments section of e-tendering portal along with Unconditional Acceptance of AAICLAS's Tender Conditions (Performa given in Tender Document).
- vi) **Tender processing FEE & EMD shall be paid offline through Demand Draft in favour of "AAI Cargo Logistics and Allied Services Co. Ltd (AAICLAS)" payable at Kolkata" from Nationalized/ scheduled Banks shall be accepted. Submission of Original DD shall be accepted offline. Submission of Original DD -Tender Fee & EMD (Earnest Money Deposit) shall be submitted on or before 21/07/2021 up to 16.00 hrs. in the office of O/o. Regional Manager (ER),AAI Cargo Logistic and Allied Services Co. Ltd (AAICLAS), New Integrated Cargo Terminal NSCBI Airport, Kolkata, West Bengal 700052.**
- vii) Tender fee of Rs 2000/- (Inclusive of GST) .

Envelope-II: - The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

1. Original EMD, hard copy of signed Unconditional Acceptance of AAICLAS's Tender Conditions to be sent to the Regional Manager, NICT Building, NSCBI Airport ,Kolkata – 700 052 and should reach to Bid Manager before the date & time mentioned in CRITICAL DATA SHEET. Tender of the tenderer whose EMD and unconditional acceptance of AAICLAS's tender conditions are not received by the time of the opening of pre-qualification of tender then their tenders will be summarily rejected. Any postal delay will not be entertained..

2. Bids Opening Process is as below: -

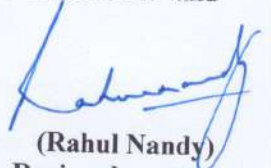
Envelope-I: Containing Documents for pre-qualification bid (uploaded by the contractors / firms) shall be opened as per **CRITICAL DATA SHEET**. The intimation regarding acceptance/rejection of their bids will be intimated to the contractors/ firms through e-tendering portal. Technical bid opening date shall be as mentioned in **CRITICAL DATA SHEET**. (Depending on pre-qualification, any change in the date shall be intimated through CPP portal).

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelop – I, he will be asked to provide it through CPP portal. The bidder shall upload the requisite clarification/documents within time specified by AAICLAS, failing which tender will be liable for rejection.

Envelope-II: The financial bids of the contractors/firms found to be meeting the qualifying requirements and technical criteria shall be as per **CRITICAL DATA SHEET**. **(Depending on Technical Bid evaluation the date shall be intimated through CPP portal).**

3. AAICLAS reserves the right to accept or reject any or all applications without assigning any reasons. AAICLAS also reserves the right to call off tender process at any stage without assigning any reason.
4. AAICLAS reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debar by any department of AAICLAS. **AAICLAS reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information/documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then AAICLAS shall take the following action:**
 - a) **Forfeit the entire amount of EMD submitted by the firm.**
 - b) **The agency shall be liable for debarment from tendering in AAICLAS, apart from any other appropriate contractual/ legal action.**

5. Consortium /JV companies shall not be permitted.
6. No single firm shall be permitted to submit two separate applications.
7. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
8. No Concessions to Indian Micro & Small Enterprises (MESs) units will be given as per the provisions (para-10) of public procurement policy for MESs order 2012, MSEs (Micro & Small Enterprises) registered with DIC/NSIC/KVIC/KVIB/Directorate of handicraft and handloom etc.



(Rahul Nandy)
Regional anager,
AAICLAS, NSCBI Airport
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