



AAI CARGO LOGISTICS & ALLIED SERVICES CO. LTD.
NEW INTEGRATED CARGO TERMINAL
NSCBI AIRPORT, KOLKATA-700 052

NOTICE INVITING TENDER

Name of work : R & M Other Electrical Works at NSCBI Airport SH:-
Cleaning of Lifts, Lift Machine Rooms, Escalators &
Changing of PVC Mat Flooring as well as acrylic sheet of
the Lifts, installed at NICT Building & Cargo Complex ,
NSCBI Airport , Kolkata.

Estimated : Rs. 6,86,730/-
Cost

E.M.D : Rs. 13,734.60/-

Time Allowed : 36 (Thirty Six) Months

This NIT contains pages 01 to 156 (Pages One to One Fifty Six) only.

(TITHI DEY)

MANAGER-ELECTRICAL

AAICLAS, NSCBI AIRPORT, KOLKATA

Approved By

(RAHUL NANDY)
REGIONAL MANAGER

AAICLAS, NSCBI AIRPORT, KOLKATA

INDEX

Sl.No	Details	Page
1.	Notice Inviting e-Tender	1 - 4
2.	Check List	5 - 6
3.	Instructions for online bid submission	7-9
4.	Notice Inviting Tender	10-12
5.	General Condition of Contract	
	i) Tender Form.	13-14
	ii) General Rules and Directions.	15-21
	iii) Conditions of contract	22-24
	iv) Clauses of contract	25-86
	v) Safety code	87-91
	vi) Model Rules	92-96
	vii) AAICLAS contractor's & labour Regulations	97-101
	viii) Proforma for Bank Guarantee for Security Deposit	102-103
	ix) Proforma for Earnest Money (Bank Guarantee)	104
	x) Proforma for mandatory tests	105
	xi) Various Proforma	106-127
	xii) Integrity Pact	128-137
	xiii) Sketch of cement Godown	138
6.	Proforma of Schedules A to F	139-145
7.	Acceptance letter & Annexure	146-154
8.	Schedule of Work	155-156

This NIT contains 156 pages as detailed above.

NOTICE INVITING e-TENDER

Tender ID No. 2020_AAICL_46429

1. Item rate tenders are invited through the e-tendering portal by Manager(Electrical),(Bid Manager)(Mobile no.-9836061112) on behalf of Chief Executive Officer ,AAICLAS from the eligible contractors for the work of “ **R & M Other Electrical Works at NSCBI Airport SH:- Cleaning of Lifts, Lift Machine Rooms, Escalators & Changing of PVC Mat Flooring as well as acrylic sheet of the Lifts, installed at NICT Building & Cargo Complex , NSCBI Airport , Kolkata**” at an estimated cost of **Rs. 6,86,730/-** (excluding GST) with period of Completion **36 (Thirty six) Months**.

The tendering process is online at e-portal URL address <https://etender.gov.in/eprocure/app> or <https://aaiclas-ecom.org>. Aspiring bidders may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain 'login ID' & 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <https://etender.gov.in/eprocure/app> or aaiclas-ecom.org. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time.

Tender fee of Rs 1120/- (i/c GST) Non-refundable will be required to be paid offline in the form of Demand Draft from Nationalized or any scheduled Bank (but not from co-operative or Gramin Bank). The original Demand Draft against Tender fee should reach by post/courier/given in person to the concerned officials, within 3 days of the last date of bid submission or as specified in the Tender .

Document. The details of Demand Draft / any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

1. Following 3 envelopes shall be submitted through online at CPP-portal by the bidder as per the following schedule: -

CRITICAL DATA SHEET

Publishing Date	21.03.2020
Bid Document Download/ Sale Start Date (Next Day of Publishing Date)	22.03.2020 from 09:30 hrs.
Clarification Start Date	22.03.2020 from 10:30 hrs.
Clarification End Date	27.03.2020 up to 11:00 hrs.
Bid Submission Start Date	22.03.2020 from 11:30 hrs.
Bid Submission End Date	27.03.2020 up to 10.00 hrs.
Last date and time of submission of original BG/Demand Draft against EMD and Tender Fee, Signed hard copy of AAICLAS Unconditional Acceptance Letter and signed Integrity Pact.	27.03.2020 upto 15.00 hrs.
Bid Opening Date (Envelope-I)	28.03.2020 at 1000 hrs.

Bid Opening Date (Envelope-II)	28.02.2020 at 1600 hrs
Bid Opening Date (Envelope-III)	To be intimated later on through CPP Portal
Tender Fee	Rs. 1,120/- (i/c GST) Non-refundable
EMD	Rs. 13,734.60 /- in the form of Demand Draft/ FDR/ Bank Guarantee.

Envelope-I: - Containing qualifying requirements of Contractor/ Firm: -

The tenderer shall be submit their application only at CPP portal
<https://etenders.gov.in/eprocure/app>

Tenderer/ Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenders are required to upload the digitally signed file of scanned documents along with scanned copy of Demand Draft for Tender Fee. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

Qualifying requirements of contractors/ firms.

- i) Agency should have Permanent Account Number (PAN) and Trade License for Electrical.
- ii) Agency should have valid Registration on the Date of issue of Tender in appropriate class of CPWD/MES/P&T/Railways/State PWD/PSU/Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata.

&

Agency should have satisfactorily completed (Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) three works, each of **Rs.2,74,692** /- or two works, each of **Rs. 3,43,365**/- or one work of **Rs. 5,49,384**/- in single contract of similar nature i.e. **Electrical Room & Equipment clearing works** during last seven years ending on 31.03.2019 in India..

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Firms showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.**

- iii) Should have annualized average financial turnover of **Rs. 2,06,019**/- against works executed during of the previous last three years ending 31st March financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

- iv) Should possess (**Concrete Batching Plant, Computerized Hot mix Plant, Paver etc.) documentary proof of owning and possession of required machinery and T&P shall also be submitted along with the application. Ownership can be either freehold or lease hold. In case agency does not own or possess required plant and machinery, an undertaking to this effect shall be provided either by purchase or lease hold basis if work is awarded to them, to be submitted along with the application and deployment shall be as per requirement at site decided by the Engineer In-Charge.

Envelope-II: - Technical Bid containing scanned copy of Unconditional Acceptance of AAICLAS's Tender Conditions and EMD.

Scanned copy of earnest money deposit (EMD) of value **Rs. 13,734.60/-** in the form of Demand Draft / FDR / Bank Guarantee as stipulated in the notice inviting tender may be submitted in "Tech Bid Folder" in Technical Bid / Attachments section of e-tendering portal along with Unconditional Acceptance of AAICLAS's Tender Conditions (Performa given in Tender Document).

Envelope-III: - The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

- Original EMD, hard copy of signed Unconditional Acceptance of AAICLAS's Tender Conditions to be sent to the Regional Manager, NICT Building, NSCBI Airport, Kolkata - 700 052 and should reach to Bid Manager before the date & time mentioned in CRITICAL DATA SHEET. Tender of the tenderer whose EMD and unconditional acceptance of AAICLAS's tender conditions are not received by the time of the opening of pre-qualification of tender then their tenders will be summarily rejected. Any postal delay will not be entertained.
- Bids Opening Process is as below: -

Envelope-I: Containing Documents for pre-qualification bid (uploaded by the contractors / firms) shall be opened as per **CRITICAL DATA SHEET**. The intimation regarding acceptance/rejection of their bids will be intimated to the contractors/ firms through e-tendering portal.

Envelope-II: Technical bid opening date shall be as mentioned in **CRITICAL DATA SHEET**. (Depending on pre-qualification, any change in the date shall be intimated through CPP portal).

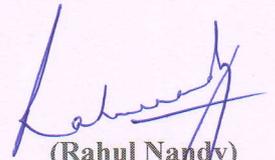
If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope - I and Envelope -II, he will be asked to provide it through CPP portal. The bidder shall upload the requisite clarification/documents within time specified by AAICLAS, failing which tender will be liable for rejection.

Envelope-III: The financial bids of the contractors/firms found to be meeting the qualifying requirements and technical criteria shall be as per **CRITICAL DATA SHEET. (Depending on Technical Bid evaluation the date shall be intimated through CPP portal).**

4. AAICLAS reserves the right to accept or reject any or all applications without assigning any reasons. AAICLAS also reserves the right to call off tender process at any stage without assigning any reason.
5. AAICLAS reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debar by any department of AAICLAS. **AAICLAS reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information/documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then AAICLAS shall take the following action:**
 - a) **Forfeit the entire amount of EMD submitted by the firm.**
 - b) **The agency shall be liable for debarment from tendering in AAICLAS, apart from any other appropriate contractual/ legal action.**

Consortium /JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.

6. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
7. No Concessions to Indian Micro & Small Enterprises (MESs) units will be given as per the provisions (para-10) of public procurement policy for MESs order 2012, MSEs (Micro & Small Enterprises) registered with DIC/NSIC/KVIC/KVIB/Directorate of handicraft and handloom etc.
8. **All quoted rates shall be exclusive of GST**



(Rahul Nandy)
Regional anager,
AAICLAS, NSCBI Airport
Kolkata-700052.

Schedule of Works

Name of Work : **R & M Other Electrical Works at NSCBI Airport SH:- Cleaning of Lifts, Lift Machine Rooms, Escalators & Changing of PVC Mat Flooring as well as acrylic sheet of the Lifts, installed at NICT Building & Cargo Complex , NSCBI Airport , Kolkata.**

Item No	Description of Item	Qty	Unit	Bidder's Rate(Rs.)	
				Unit Rate (Rs.)	Total Amount
1	Supply and Fixing of White/clear acrylic sheet of 2.5 mm thick i/c cutting the same as per required size to suit the existing opening inside for All the lift car etc.complete as required for all the lifts located at NICT Building & Cargo Complex , NSCBI Airport , Kolkata				
1.01	For 1 st Year	50	Sq.ft		
1.02	For 2nd Year	50	Sq.ft		
1.03	For 3rd Year	50	Sq.ft		
2	Supply and fixing of PVC Flooring of minimum 2 mm thick inside the lift floor including cutting the same as per required size of the lift i/c remove complete as required for all the lifts located at NICT Building & Cargo Complex , NSCBI Airport , Kolkata				
2.01	For 1 st Year	150	Sq.ft		
2.02	For 2nd Year	150	Sq.ft		
2.03	For 3rd Year	150	Sq.ft		
3	Cleaning of the lift car,escalator i/c cleaning of the acrylic sheet,steel panels,floor doors,car doors,glass panels,exhaust fan and luminaries etc with the proper cleaning materials such as colin, waxpol etc.complete 3 times in a week or as per instruction of E.I.C for all the lifts/escalators installed at NICT Building & Cargo Complex , NSCBI Airport , Kolkata				
3.01	For 1 st Year	624	Jobs		
3.02	For 2nd Year	624	Jobs		
3.03	For 3rd Year	624	Jobs		

4	Cleaning of the machine room of Lift including cleaning of the Electrical Panel, machine, Exhaust Fan, Tube Light Fittings, Room Floor, Wall, Ceiling and other accessories etc. with the proper cleaning Materials as per requirement on monthly basis and as per special requirement basis for all the lift machine room etc.				
4.01	For 1 st Year	36	Jobs		
4.02	For 2nd Year	36	Jobs		
4.03	For 3rd Year	36	Jobs		
5	Repairing tube light/PL Lamp fittings at Lift Car with replacing the lights and other related work if necessary as per site requirement and as per instruction of engineer-in-charge (Materials like lamp fittings will be supplied by the Bidder, if required)				
5.01	For 1 st Year	12	Jobs		
5.02	For 2nd Year	12	Jobs		
5.03	For 3rd Year	12	Jobs		
Total Amount in Rs.					

Note :- GST , PF & ESI shall be extra and shall be reimburse as per actual.