



AAI CARGO LOGISTICS & ALLIED SERVICES COMPANY LIMITED
AAICLAS BHAWAN, DELHI FLYING CLUB ROAD
SAFDARJUNG AIRPORT, NEW DELHI-110 003

No.AAICLAS/HRM/PRINTING/2018/

20th July 2018

Subject: TENDER FOR ANNUAL RATE CONTRACT FOR PRINTING MATERIAL IN
AAICLAS

Item rate tenders are invited for printing of various items for AAI Cargo Logistics & Allied Services Company Limited at various locations as per the details given below:

Name of Work: Printing of various items		
S.No.	Particulars	Quantity
1.	Schedule of Quantity	As per Annexure I
2.	Name of AAICLAS Airport	As per Annexure III

The tender documents can be obtained from **Assistant General Manager (HR)** (Mob: - 9871553309) on payment of Rs. 500/- (Rupees Five Hundred Only) in the form DD/Pay Order favouring AAI Cargo Logistics & Allied Services Company Limited, New Delhi. The same can also be accessed on the web-site of the AAICLAS/AAI i.e. www.aaiclas-ecom.org OR www.aai.aero (tender documents has to be submitted along with DD for Rs. 500/- payable to AAI Cargo Logistics & Allied Services Company Limited, New Delhi).

ESTIMATED COST	Rs.186750/-
COST OF TENDER DOCUMENT	Rs.500/-
EARNEST MONEY DEPOSIT	Rs.3735/-
LAST DATE OF QUOTATIONS	Can be downloaded from Airports Authority of India (AAI) / AAICLAS website only

OK

LAST DATE OF RECEIPT OF SEALED QUOTATIONS	16.08.2018 up 1500HRS
DATE OF OPENING OF SEALED QUOTATIONS	16.08.2018 at 1530HRS

The Master Cover comprising Envelope 'A' & 'B' shall be sealed and be superscribed with the name of the work. The duly filled quotation shall be accepted till 16.08.2018 up to 1500 Hrs. and will be opened on same day at 1530 Hrs. in the O/o the Chief Executive Officer, Conference Hall, AAI Cargo Logistics & Allied Services Company Limited, AAICLAS Bhawan, Delhi Flying Club Road, Safdarjung Airport, New Delhi-110 003 in the presence of supplier / their representatives who wish to be present. The suppliers seeking clarification regarding the eligibility criteria, terms and conditions etc. may contact at the above address between 1000HRS to 1700HRS from 23.07.2018 to 15.08.2018 on all working days except Saturday and Sundays and Close Holidays.

TERMS & CONDITIONS

- 1) The quoted rate shall inclusive of all taxes. AAICLAS will not accept any claim in this regard on any account;
- 2) The rate will be evaluated on over all basis. The work will be awarded to overall lowest i.e. L-1;
- 3) The items should be delivered within Twenty days (20 days) from the date of our supply order, failing which liquidated damages shall be applicable @1% (one percent) of the total value of the undelivered items per week subject to a ceiling of 5% of the ordered value.
- 4) The validity of quotation /rates should be for One (01) Year initially extendable by another one year on same rates if the agency agreed. The rate quoted by the agency is freezed for complete One Year (01 year) and agency has to supply the materials at the quoted rate during the entire year from the date of Award Letter.
- 5) In case of requirement, the quantity of any item may vary also and the items will be ordered on need basis/as per requirement. The suppliers have to supply at the same quoted rates. The material will be supplied as per the sample examined /checked by the vendor. The vendors have to examine/check the sample of files, visiting card, envelope, letter head etc. between 1000HRS to 1700HRS from

