

निविदा दस्तावेज

TENDER DOCUMENT

(No. AAICLAS/HQ/OPS/CARGO/19-20)
Bid id: **2019_AAICL_33001_1**

कार्य का नाम : डोमेस्टिक कार्गो टर्मिनल, सूरत एयरपोर्ट, सूरत में कार्गो हैंडलिंग उपकरणों की खरीद और आपूर्ति हेतु निविदा !

NAME OF WORK: "Procurement & Supply of Cargo Handling Equipments at Domestic Cargo Terminal, Surat Airport, Surat".

Signature of the Tenderer

AAI Cargo Logistics and Allied Services Company Ltd.

NOTICE INVITING E-TENDER (3 ENVELOPE OPEN TENDER)

Item rate(s) open tenders are invited through the e-tendering portal by the Regional Manager (Cargo), AAICLAS (NR/WR), Bid Manager on behalf of the CEO AAICLAS, for supply of cargo handling equipments as per specifications given in the technical Annexure from the registered Firms/companies/contractors/suppliers for the work of **"Procurement & Supply of Cargo Handling Equipments at Domestic Cargo Terminal, Surat Airport, Surat"**. for an estimated cost of **Rs: 3,12,474 + GST (18%)** as per details given below.

Sl.	Description of Equipment name	Specification as per Annexure	Qty.
1	4 Wheel Platform Trolleys – 1200 KG Capacity – 1420mm x 924 mm x500 mm with handle (with rubber tyre outer dia 12’’ and ball bearing)	Detailed specification as per Annexure A	08
2	Poly-Crates/Euro-Pallet	Detailed specification as per Annexure B	08
3	Hydraulic Pallet Truck	Detailed specification as per Annexure C	04

Tender documents may be downloaded from CPP portal: <http://etenders.gov.in/eprocure/app> and AAI Cargo Logistics and Allied Services Company Limited web site <https://aaiclas-ecom.org> (for reference only) as per the schedule as given in CRITICAL DATE SHEET as under:-

Critical Dates

Tender Document Download/Sale Start Date	27.09.2019 From 17:00 hrs
Seek Clarification Start Date	27.09.2019 From 17:00 hrs
Seek Clarification End Date	30.09.2019 up to 17:00 hrs
Reply of Seek clarification End Date	01.10.2019 up to 17:00 hrs
Bid Submission Start Date	01.10.2019 up to 17:00 hrs
Bid Submission End Date	16.10.2019 up to 15:00 hrs
Bid Opening Date: Envelope-I (Fee: Containing scanned copies of Demand Drafts for Tender Cost & EMD, Letter for Unconditional Acceptance of AAICLAS’s Tender Conditions)	17.10.2019 at 15:00 hrs
Bid opening Date: Envelope-II (Pre-Qualifying Criteria Cum Technical Bid)	17.10.2019 at 15:30 hrs
Bid opening Date: Envelope-III (Price Bid)	Date will be intimated to technically qualified bidders later on.

1. Tender Fee and EMD :-

- 1.1 Tender fee of **Rs 560/-** (i/c 12 % GST), non-refundable is to be deposited through electronic payment mode such as Wire Transfer/**NEFT**/RTGS/Demand Draft. Bidder has to submit the self-attested proof of transaction/UTR No. in Envelope-I.

Name of the A/c Holder	AAI Cargo Logistics and Allied Services Company Ltd.
Address of the A/c Holder	AAICLAS Complex, Delhi Flying Club Road, Safdarjung Airport, New Delhi – 110003
Name of the Bank	ICICI Bank Ltd.
Name of the Branch	9A, Phelps Building Connaught Circus, New Delhi-110001
Current A/c No.	000705044092
Branch Code	0007
IFSC Code	ICIC0000007
PAN	AAOCA8712C

- 1.2 **EMD** of the value of **Rs. 6,250/- (Rupees Six Thousand Two Hundred Fifty only)** is to be deposited through electronic payment mode such as Wire Transfer/**NEFT**/RTGS/Demand Draft in favour of “AAI Cargo Logistics and Allied Services Company Ltd.”, payable at New Delhi drawn from any nationalized/scheduled bank only. Bidder has to submit the self-attested proof of transaction/UTR No. in Envelope-I.

The Bank particulars of the Authority are as follows:

Name of the A/c Holder	AAI Cargo Logistics and Allied Services Company Ltd.
Address of the A/c Holder	AAICLAS Complex, Delhi Flying Club Road, Safdarjung Airport, New Delhi – 110003
Name of the Bank	ICICI Bank Ltd.
Name of the Branch	9A, Phelps Building Connaught Circus, New Delhi-110001
Current A/c No.	000705044092
Branch Code	0007
IFSC Code	ICIC0000007
PAN	AAOCA8712C

1.3 **Exemption from paying Tender Fees & EMD:-**

The following procedure is to be adopted for the MSEs bidders registered with **NSIC/DIC/KVIC/KVIB/Coir Board/Directorate of Handicrafts and Handloom or any other body specified by the Ministry of MSME for goods produced and services rendered by MSEs/Start Up/Make in India for which they are registered:** -

- A. **MSEs/Start Up/Make in India** bidders shall be issued tender documents free of cost and shall be exempted from paying EMD.

- B. Price preference to MSEs/**Start Up/Make in India** shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
- C. MSEs/**Start Up/Make in India** bidders seeking exemption and benefits should upload digitally signed self-attested scanned copy of giving details of such validity, stores / services etc. in **Envelope-I (Fee)**, failing which they run the risk of their bid being passed over as ineligible for the benefits applicable to MSEs/**Start Up/Make in India**.
- D. The benefits to MSEs/**Start Up/Make in India** shall be available only for the goods/Services produced and provided by MSEs/**Start Up/Make in India** for which they are registered.
- E. In case MSEs/**Start Up/Make in India** registration certificate is found invalid during evaluation, the bid of such bidder shall be rejected and action shall be taken as per rules & regulation of AAICLAS.

MSEs/**Start Up/Make in India** bidders seeking exemption and benefits should upload digitally signed self-attested scanned copy of valid Registration Certificate, giving details of such validity, stores / services etc. in Envelope-I (Fee), and hard copy of the same should reach to the office of bid manager (**RM, AAICLAS-NR/WR**), Room No. 8, AAICLAS Complex, Delhi Flying Club Road, Safdarjung Airport, New Delhi – 110003 on or before 17.10.2019 at 14:00 hrs failing which they run the risk of their bid being passed over as ineligible for the benefits applicable to MSEs/**Start Up/Make in India**.

1.4 Refund of EMD

Refund of EMD of unsuccessful bidders who fail to qualify the eligibility / technical stage shall be initiated within minimum 7 days of their rejection. For all bidders who qualify and their financial bids are opened the refund of EMD of all unsuccessful bidders shall be processed within minimum 7 days of opening of the financial bid.

2. Bid Submission:

The tendering process is online at e-portal URL address <http://etenders.gov.in>. Prospective Tenderers are advised to get themselves acquainted for e- tendering participation requirements and enroll themselves with the NICCPP portal at <http://etenders.gov.in> under various links like “Online bidder enrollment”, “bidder manual kit” etc. and obtain necessary ‘Login ID’ & ‘Password’. They should also obtain **Digital Signature Certificate [DSC]** from agencies authorized by Govt. of India in parallel, which is essentially required for submission of Tender Bids.

For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk Number 0120-4200462, 0120-4001002.

Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority. **Tel:**0120-4200462, 0120-4001002.; **Mobile:** 91 8804377070 (0930-1800 Hours); **E-Mail:** support-eproc@nic.in

For any Policy related matter / Clarifications please contact Dept of Expenditure, Ministry of Finance. E- Mail: cppp-doe@nic.in

2.1 For any Issues / Clarifications relating to the publishing and submission of AAICLAS tender(s)

- 2.1.1** In order to facilitate the Vendors / Bidders as well as internal users from AAICLAS, Help desk services have been launched between 0800-2000 hours for the CPPP under GePNIC <http://etenders.gov.in>. The help desk services shall be available on all working days (Except Sunday and Gazetted Holiday) between 0800-2000 hours and shall assist users on issues related to the use of Central Public Procurement Portal (CPPP).

2.1.2 Before submitting queries, bidders are requested to follow the instructions given in “**Guidelines to Bidders**” and get their computer system configured according to the recommended settings as specified in the portal at “**System Settings for CPPP**”.

3. In case of any issues faced, the escalation matrix is as mentioned below:

SN	Support Persons	Escalation Matrix	E-mail address	Contact numbers	Timings
1	Aman Mishra	Instant support	ak.mishra742@gmail.com	Mob:+918804377070	0930-1800 Hours (MON-FRI)
2	Shiv Prakash Gupta	After 4hrs of issue	it-aaiclas@AAI.AERO	Mob:+919971187501	0930-1800 Hrs. (MON-FRI)
3	ANIL TADKOD	After 12 hrs of issue	<aniltadkod@rediffmail.com>	Tel:+91 9890154610	0930-1800 Hrs. (MON-FRI)

***The Helpdesk services shall remain closed on all Govt. Gazetted Holidays.**

4. The above-mentioned help desk numbers are intended only for queries related to the issues on e-procurement portal and help needed on the operation of the portal. **For queries related to the tenders published on the portal, bidders are advised to contact Bid Manager of AAICLAS at Mob. No.: 9670995566**

The tenderer shall submit their application by downloading the tender document from the e-tendering portal, fill-up the required information and upload the digitally signed file of scanned documents in support of their meeting each criteria mentioned below in Technical Bid/ Attachments Section in the portal. Uploading of application in location other than specified above shall not be considered. **Hard copy of application shall not be entertained.**

Following 3 envelopes shall be submitted through online CPP-portal by the bidder:-

4.1 Envelope-I: - Containing following documents (Related to Fees)

- i) Scanned copy of the fee submission proofs against Tender Fees of **Rs. 560/-** & EMD of **Rs. 6,250/-** or **Valid MSME Certificate**.
- ii) Scanned copy of duly signed and stamped Unconditional Acceptance of AAICLAS’s Tender Conditions in the format as given at **page No. 12** of tender document.

The tenders of the bidders who fail to submit above documents before the stipulated date & time shall be rejected outright. Further, if EMD and other documents of any of the bidders are not meeting the AAICLAS’s tender conditions, then their e-bid response will be summarily rejected.

4.2 Envelope II:- (Pre-Qualifying Cum Technical): Containing Qualifying requirements of Contractors / Firms:- The tenderer shall submit their application by downloading the “Tender Document” from the e-tendering portal, fill-up the required information and upload the digitally signed file of scanned documents in support of their meeting each criteria mentioned below in the attachments Section in the portal. Uploading of application in location other than specified above shall not be considered. **Hard copy of application shall not be entertained.**

Pre-Qualifying Cum Technical Criteria (scanned copies to be uploaded for following): -

- i) Agency specialized in the similar nature of work /registered Firms / Companies / Contractors of repute for the work as the case may be and having Permanent Account Number Should have GST Registration Number.

- ii) Should have Permanent Account Number (PAN),
- iii) A party or an individual falling under the following categories is not eligible:
 - a. Having outstanding dues in respect of any contract with AAICLAS/AAI at any airport under its administrative Control.
 - b. Debarred/black-listed by Central Vigilance Commission, Central Bureau of Investigation or by AAICLAS. **(Self-Declaration on letter head)**
 - c. Parties facing action under PPE Act, with AAICLAS. **(Self-Declaration on letter head)**

Should have satisfactorily completed (Phase/Part completion of the scope of work in a contract shall not be considered, however pre-determined **phasing of the work will be accepted**) three works, each of **Rs.1,24,990/-** or two works, each of **Rs.1,56,237/-** or one work of **Rs.2,49,980/-** in a single contract of similar nature i.e. **"Procurement of cargo Equipment"** during last seven years ending on last date or extended date of submission of bid in India.

- iv) Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. The agency should submit detailed BOQ along with work order. **Firm showing work experience certificate from non-government/ non-PSU organizations should submit copy of Bank Details / CA certificate/TDS receipt and Bill Invoice in support of their claim for having experience of stipulated value of work.**
- v) Should have annualized average financial turnover of **Rs.78,000/-** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet, Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

4.3 Envelope-III (Price Bid): -

(a) The tenderer shall upload the digitally signed **Schedule of Price Bid in the form of BOQ.xls**. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

Bidders are requested to quote their rates for each & every BOQ Items for bid evaluation purpose. If any bidder doesn't quote any rate for any or few items, their rates shall be treated as "ZERO" against such item / items and accordingly, it is presumed that bidder is willing to execute those items free of cost to AAICLAS. Bid evaluation shall be done on the basis of Overall Lowest (L-1) considering all BOQ Items.

Further, it may be noted that tenders which are duly submitted on e-tender portal (CPPP) shall only be final and tenders just saved without submission will not be available to the evaluation purpose. Bidders are requested to go through FAQ and help files available in the portal (CPPP). In case of any difficulty, bidders may contact the help desk numbers and emails ID provided in the CPP portal.

Tenderer who has downloaded the tender from central public procurement portal (CPPP) website **<http://etenders.gov.in>** shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered/ modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAICLAS.

5 Bids Opening Process is as below: -

5.1 Envelope-I (Containing following documents):-

- i) Scanned copy of the separate /NEFT/RTGS/bank transfer/demand drafts (DD) against Tender Fees of **Rs. 560/-** & EMD of **Rs. 6,250/-** or **valid exemption certificate.**
- ii) Scanned copy of duly signed and stamped Unconditional Acceptance of AAICLAS's Tender.

Containing scanned copy of above documents (uploaded by the contractors / firms) shall be opened on **17.10.2019 at 15:00 hrs.** The intimation regarding acceptance/ rejection of their bids will be intimated to the contractors / firms through e-tendering portal.

5.2 Envelope-II (Pre-Qualification/Technical Cover):

Containing pre-qualification documents /certificates (uploaded by the contractors / firms) shall be opened of those bidders only, who had uploaded the scanned copy (in Envelope-I) & submitted the hard copy of original Demand Drafts for Tender Fee & EMD by due date & time. If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope-I and Envelope-II (except scanned copy of duly signed Unconditional Acceptance Letter), he will be asked to provide it through "Upload Short Fall Documents" link in e-tendering portal. The bidder shall upload the requisite clarification / documents within time specified by AAICLAS, failing which tender will be liable for rejection.

Tenderer who failed to upload the scanned copy of duly signed Un-conditional Acceptance Letter in Envelope-I on the CPP e-tendering portal by due date & time of bid submission (or by extended date & time of bid submission, if any), his tender application will be summarily rejected. Hard copy of documents shall not be entertained.

5.3 Envelope-III (Finance Cover): Containing the financial e-bid through CPP portal.

The financial bids of the contractors/firms found to be meeting the qualifying requirements and technical criteria shall be intimated later to the shortlisted technically qualified bidders. [Depending on evaluation of envelope-II, any changes in the date shall be intimated through CPP portal].

- 6 AAICLAS reserves the right to accept or reject any or all applications without assigning any reasons. AAICLAS also reserves the right to call off tender process at any stage without assigning any reason.
- 7 AAICLAS reserves the right to disallow issue of tender document to working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain / temporary / permanent debar by any department of AAICLAS. AAICLAS reserve the right to verify the credential submitted by the agency at any stage before or after the award the work. If at any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the firm then AAICLAS shall take the following action:
 - a) Forfeit the entire amount of EMD submitted by the firm.
 - b) The agency shall be liable for debarment from tendering in AAICLAS, apart from any other appropriate contractual /legal action.
- 8 Consortium /JV companies shall not be permitted. No single agency/contractor/firm shall be permitted to submit two separate applications.
- 9 Purchase preference to Central Public Sector undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
- 10 Corrigendum, Clarifications, Modifications in bidding dates etc shall be communicated only through e-tender portal.
11. Tenderer shall intimate the names of persons employed or going to be employed by him, who are near relatives* of AAICLAS employees. *The term NEAR RELATIVE means spouse/children/parents/grandparents/brothers/sisters/uncles/aunts/blood relation/ cousins and their corresponding in-laws.

12. EMD would be refunded in due course to unsuccessful tenderers. The EMD of tenderers, who withdraw, change or alter or vary the tender during the period of validity, would be forfeited. The EMD of the successful tenderer will also be liable to forfeiture if he does not fulfill any of the following conditions:-
- i) Furnishing of Security Deposit / FDR in favour of AAICLAS for an amount equivalent to 10% of the total value of the contract amount within 07 days of the receipt of the letter awarding the contract.
13. The EMD of the successful tenderer will be adjusted after completion of the above mentioned conditions.
14. This notice shall form part of the contract document. The successful tenderer or contractor on acceptance of his tender by accepting authority shall within 05 days from the receipt of award letter, sign the contract agreement consisting of Notice Inviting of Tenders, General Conditions of the contract and Special Conditions of the contract as issued at the time of invitation of tender and acceptance thereof together with any correspondence thereto.
15. That the Contractor would comply with all applicable laws and maintain all such necessary records as necessitated under such enactment's.
16. There would be complete supervision and control of the Contractor over its personnel. If any accident or injury occurs to any of the personnel of the Contractor while performing the duty or otherwise then complete liability regarding the same would be on the Contractor.
17. Damage to the equipment's of AAICLAS due to the negligence of the contractor's workers shall be repaired at the contractors cost and shall be recovered from the dues payable including 23.75% departmental charges.
18. The Contractor shall strictly adhere to all legal and statutory requirements and shall not make any effort to circumvent or avoid any statutory provisions of any applicable law.
19. The acceptance of the tenders will rest with the competent authority which does not bind itself to accept any tender and reserves to itself the right to reject any or all of the tenders without assigning any reason.

-S/d-

Signature of the tenderer

Regional Manager (NR/WR)
AAICLAS, HEAD QUARTER
AAICLAS Complex,
Delhi Flying Club Road,
Safdarjung Airport,
New Delhi – 110003

(Annexure-A)

TECHNICAL SPECIFICATIONS

1. Four Wheel Platform trolley - 1200 KG Capacity

S.No.	Description	Specification
1	Capacity	1200 KG
2	L*W*H (mm)	1420mm x 924 mm x500 mm
3	Platform frame	MS Pipe heavy duty
4	Wheel material	Solid Rubber Cushion Wheel
5	Wheel Outer Diameter	Minimum 12 inches

- The front Trolley wheel shall be steerable (steering) with suitable mechanism like Turn - table with Thrust bearings, balls in two plates etc.
- Each Trolley should be fabricated preferably steel welding and no defect such as penetration and cut shall be visible after inspection.
- 5 % variation is acceptable.
- Image attached is for Reference purpose.



(Annexure-B)

TECHNICAL SPECIFICATIONS

2. Poly Pallet -

S.No.	Description	Specification
1	Minimum Weight	TYPE D 16 Kg
2	L*W*H	1200 mm x 1000 mm x 160 mm
3	ISI marked	Conformity to Indian standard ISI marked
4	Type and Material	Type D PP

- Image attached is for Reference purpose.



(Annexure-C)

TECHNICAL SPECIFICATIONS

3. Hydraulic hand pallet truck -

S.No.	Description	Specification
1	Load Lifting Capacity	Minimum 2500 kg
2	Fork Length	1150 mm
3	Fork Width	150-170 mm
4	Steering Wheel	Nylon
5	Width over forks	680 mm
6	Minimum fork height	80-85 mm
7	Maximum fork height	180-200 mm

- Image attached is for Reference purpose.



UN-CONDITIONAL ACCEPTANCE LETTER

(TO BE SUBMITTED IN Envelope-I)

To,
Regional Manager (NR/WR)
AAI CARGO LOGISTICS & ALLIED SERVICES COMPANY LTD.
AAICLAS Complex, Delhi Flying Club Road, Safdarjung Airport, New Delhi – 110003
Phone : 91-11-24657919, Ext. 3665

ACCEPTANCE OF AAICLAS'S TENDER CONDITIONS

Sir,

1. The tender documents for the work of "**Procurement & Supply of Cargo Handling Equipments at Domestic Cargo Terminal, Surat Airport, Surat**" have been issued to us by AAI Cargo Logistics & Allied Services Company LTD. on CPP portal and I/we hereby certify that I/we have read the entire terms and condition of the tender documents uploaded on CPP portal which shall form part of the contract agreement and I/we shall abide by the conditions/clauses contained therein.
2. I/we hereby unconditionally accept(s) the tender condition of the AAICLAS's tender documents in it's entirely for the above work.
3. The contents of the NIT of tender document have been noted wherein it is clarified that after unconditionally accepting the tender conditions in its entirety, it is not permissible to put any remarks/condition (except unconditional rebate on quoted rates if any) in the tender, enclosed in

“Envelope No. –III and the same has been followed in the present case. In case, this provisions of the tender if found violated after opening “Envelope no.-III, I/We agree that the tender shall be rejected and AAICLAS shall without prejudice to any other right or remedy be at liberty to forfeit the 10% amount of earnest money deposited.

4. That, I/we declare that I/we have not paid and will not pay any bribe to any officer of AAICLAS for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAICLAS asks for bribe/gratification, I will immediately report it to the Appropriate Authority in AAICLAS.
5. The required earnest money for this works amounting to **Rs. 6,250/-** has been paid in the form of NEFT/RTGS/Transfer or MSME certificate in original shall be reach to (Regional Manager (NR/WR), AAI CARGO LOGISTICS & ALLIED SERVICES COMPANY LTD., AAICLAS Complex, Delhi Flying Club Road, Safdarjung Airport, New Delhi – 110003.

Yours faithfully,

(Signature of tenderer)
With Rubber Stamp

GENERAL TERMS & CONDITIONS

1. Rate quoted shall be exclusive of GST & other taxes but including cartage & loading & unloading charges delivery charges up to the station.
2. The rate should be quoted inclusive of cost of packing, forwarding etc.
3. The completion period shall be **fifteen days** from the date of issue date of work order. The contractor receiving the order must complete the work within the stipulated period which shall be essence of the contract.
4. Rate should be clearly stated in words and figures as per the unit indicated by AAICLAS in the enclosed schedule of quantities.
5. Material must confirm fully with the specifications mentioned in the enquiry as well as in the order and must be of high quality.
6. The work shall be carried out with regard to convenience of the occupants, if any, and arrangement and programme of work shall be adjusted accordingly, for which no extra claims/charge shall be entertained. The contractor is advised to visit the site before quoting his rate. The quoted rates are deemed to be inclusive of all such factors and contingencies.
7. The contractor is responsible for watch and ward and safety of the entire work including the materials till the completion of the work and handing over the same to AAICLAS after testing and commissioning.

On completion of work each item shall be jointly measured by the supplier or his authorized representative and authorised representative of AAICLAS, and the same shall be recorded appropriately. On satisfactory completion of work, final bill shall be submitted by the

contractor to the Regional Manager (NR/WR), AAICLAS Complex, Delhi Flying Club Road, Safdarjung Airport, New Delhi – 110003

- a) and the same shall be processed with the following documents; Supplier's original invoice with break-up of taxes or other components
 - b) Guarantee & warrantee card and any other relevant documents, if any.
 - c) Any other documents required by Regional Manager (NR/WR), AAICLAS.
8. The work order shall be issued by DGM (C)/RM (NR/WR), AAICLAS who shall be the in charge for this work.
 9. The materials to be supplied shall be confirming to specifications as per SOQ. Rate shall be accompanied by the relevant catalogues, illustrated leaflets wherever applicable.
 10. The contractor shall be responsible for any damage, resulting from his negligence to existing fixtures/equipments/installations and will restore, replace or repair any such damage to the complete satisfaction of the Fire in charge.
 11. 100% Payment shall be made on completion of work after deducting statutory tax if any within 30 days of satisfactory implementation.
 12. All the above payments shall be made after receiving of full & final material in good condition.
 13. Installation, testing & commissioning of all Equipments will done by the supplier free of cost. No separate charges will be paid by AAICLAS.
 14. The contractor shall be responsible to make good any remedy at his own expenses of any defects which may develop and unsatisfactory performance that may be noticed within the defects liability period. The defects liability period shall be **one year (01)** from the date of supply of the equipment at their respective stations/ Airports.
 15. Security deposit @10% of work done value shall be deducted from the final bill & same will be released after completion of defect liability period of 01 (one) year

ANNEXURE -I

FORMAT FOR PERFORMANCE BANK GUARANTEE
BANK GUARANTEE BOND

To,
AAICLAS

1. In consideration of the CEO, AAICLAS (herein after called "AAICLAS") having offered to accept the terms and conditions of the proposed agreement between.....and.....[(herein called the said Contractor (s)] for the work.....(herein after "the said agreement") having agreed to production of irrevocable bank Guarantee for Rs.....(Rupees.....only) as a security/guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement.

We (indicate the name of the Bank) (Herein after referred to as "the Bank") hereby undertake to pay to the CEO, AAICLAS an amount not exceeding Rs.....(Rupees.....only) on demand by AAICLAS.

2. We (indicate the name of the Bank) do hereby undertake to pay the amount due and payable under this Guarantee without any demure, merely on a demand from AAICLAS..... Any such demand made by AAICLAS on the Bank through a written communication shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.....(Rupees.....only) .

3. We (indicate the name of the Bank) further undertake to pay to the CEO, AAICLAS, any money so demanded notwithstanding any dispute raised by the contractor(s) in any suit or proceeding pending before any court or tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment

4. We(Indicate the name of the Bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of AAICLAS under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Engineer-In-Charge on behalf of AAICLAS certified that the terms and conditions of the said agreement have been fully and properly carried out by the said contractor(s) and accordingly discharges this guarantee.

5. We(Indicate the name of the Bank) further agree with AAICLAS that AAICLAS shall have the fullest liberty without our consent and without effecting in any manner our obligations hereunder to vary any of terms and conditions of the said agreement or to postpone for any time or from time to time any of the powers exercisable by AAICLAS against in the said contractor(s) and to forebear or enforce any of the terms and conditions relating to the said agreement and we shall not be relived from our liability by reason of any such variation, or extensions being granted to the said contractor(s) or for any forbearance, act of omission on the part of AAICLAS or any indulgence by the AAICLAS to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so reliving.

6. This Guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).

7. We(Indicate the name of the Bank) lastly undertake not to revoke this guarantee except with the previous consent of AAICLAS in writing.

8. This Guarantee shall be valid up to unless extended on demand by AAICLAS. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs.(Rupees..... only) or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharged.

In Presence of: Date this.....Day of

WITNESS:

1. For and on behalf of (The Bank)

Signature.....

Name and Designation.....

Authorization No.

Name & Place.....

Banks Seal.....

2. The above guarantee is accepted by AAICLAS Signature.....

Nam & Designation.....

Designation.....

Dated.....

NOTE:- * Date of validity should be schedule date of completion+ six months.

FORMAT OF BANK GUARANTEE IN LIEU OF SECURITY DEPOSIT IN INDIVIDUAL CONTRACT

(On Non – Judicial stamp paper of Rs 100/-, to be submitted to CEO, AAI CARGO LOGISTICS & ALLIED SERVICES COMPANY LTD., NEW DELHI-110003

To,
The AAICLAS

1. In consideration of the AAI CARGO LOGISTICS & ALLIED SERVICES COMPANY LTD. having its head office at New Delhi (herein after called the "AAICLAS" which expression shall unless repugnant to the subject or context include its administrators, successors and assigns) having agreed under the terms and conditions of Contract Agreement No.....Dated..... made betweenand AAICLAS in connection with the work of(herein after called the said contract), to accept Deed of Guarantee as herein provided for Rs.(Rupees..... Only) in lieu of the Security Deposit to be made by the contractor or in lieu of the deduction to be made from the contractor(s) bills, for the due fulfillment by the said Contractor(s) of the terms and conditions contained in the said contract. We, the Bank (herein after referred to as "the said Bank" and having our registered office at do hereby undertake and agree to indemnify and keep indemnified AAICLAS from time to time to the extent of Rs.(Rupees..... only) against any loss or damage, costs, charges and expenses caused to or suffered by or that may be caused to or suffered by AAICLAS by reason of any breach or breaches by the said Contractor(s) of any of the terms and conditions contained in the said contract and to unconditionally pay the amount claimed by AAICLAS on demand and without demure to the extent aforesaid.
2. We the Bank, further agree that AAICLAS shall be the sole judge of and as to whether the said contractor has committed any breach or breaches of any of the terms and conditions of the said contract and the extent of loss, damage, costs, charges and expenses caused to or suffered by or that may be caused to or suffered by AAICLAS on account thereof and the decision of AAICLAS that the said Contractor has committed such breach or breaches and as to the amount or amounts of loss, damage, costs, charges and expenses caused to or suffered by or that may be caused to or suffered by AAICLAS from time to time shall be final and binding on us.
3. We, the said Bank, further agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Contracts and till all the dues of AAICLAS under the said Contract or by virtue of any of the terms and conditions governing the said Contract have been fully paid and its claims satisfied or discharged and till the Accepting Authority of the contract certifies that the terms and Conditions of the said Contract have been fully and properly carried out by the said Contractor and accordingly discharges this guarantee subject, however that AAICLAS shall have no claim under this Guarantee after 90 (Ninety) days from the date of expiry of the Defects Liability Period as provided in the said Contract, i.e. _____ (Date) or from the date of cancellation of the said Contract, as the case may be unless a notice of the claim under this Guarantee has been served on the Bank before the expiry of the said period in which case the same shall be enforceable against the Bank notwithstanding the fact, that the same is enforced after the expiry of the said period.
4. AAICLAS Shall have the fullest liberty without affecting in any way the liability of the Bank under this Guarantee or Indemnity from time to time to vary any of the terms and conditions of the said contract or to extend time of performance by the said Contactor or postpone for any time and from time to time any of the powers exercisable by it against the said Contractor and either to enforce or forbear from enforcing any of terms and conditions governing the said Contract or securities available to AAICLAS and the said Bank shall not be released from its liability under these presents by any exercise by AAICLAS of any liberty with reference to the matters aforesaid or by reason of time being given to the said Contractor or any other forbearance, act or omission on the part of AAICLAS or any indulgence by AAICLAS to the said Contractor or any other matter or thing whatsoever which under the law relating to sureties would but for this provisions have the effect of so releasing the Bank from its such liability. It shall not be necessary for AAICLAS to proceed against the Contractor before proceeding against the Bank and the Guarantee herein contained shall be enforceable against the Bank, notwithstanding any security which AAICLAS may have obtained or obtain from the Contractor at the time when proceedings are taken against the Bank hereunder be outstanding or unrealized.
5. We, the said Bank, lastly undertake not to revoke this Guarantee during its validity period stated above except with the previous consent of AAICLAS in writing and agree that any change in the Constitution of the said Bank shall not discharge our liability hereunder.

In the presence -of; Dated this _____ Day of _____

WITNESS

1.For and on behalf of (The Bank)

Signature _____

2.Name and Designation _____

Authorisation No. _____

Name & Place _____

Bank's Seal _____

The above Guarantee is accepted by Airports Authority of India.

For and on behalf of Airports Authority of India.

Signature _____

Name _____

Designation _____

Dated _____

"For Partnership Concerns

1.Sh. _____ son of _____ resident of _____

2.Sh. _____ son of _____ resident of _____

carrying on business in co-partnership under the name and style of _____ at _____ (hereinafter collectively called "the said Contractor" which expression shall unless the context requires otherwise include each of them and their respective heirs, executors administrators and legal representatives).

For Companies

M/s. _____ a Company registered under the Companies Act, 1956 and having its registered office in the State of (Hereinafter called "the said Contractor" which expression shall unless the context requires otherwise include its administrators, successors and assigns).